

रक्षा लेखा महानियंत्रक
Controller General of Defence Accounts
उलान बटार रोड, पालम, दिल्ली कैंट 110010
Ulan Batar Road, Palam, Delhi Cantt- 110010

सं. प्रशा/XIV/19015/सरकारी आदेश/2014
No. AN/XIV/19015/Govt. Orders/2014

दिनांक: 25.06.2014

सेवा मे,

सभी रक्षा लेखा प्रधान नियंत्रक / रक्षा लेखा नियंत्रक
All PCsDA/CsDA

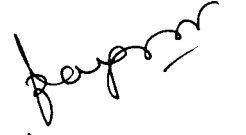
(Through CGDA Mail Server)

Sub: Clarification regarding purchase of Air Tickets from Authorised Travel Agents for the purpose of LTC.

उपर्युक्त विषय पर भारत सरकार, कार्मिक, लोक शिकायत एवं पेंशन मंत्रालय (कार्मिक एवं प्रशिक्षण विभाग) के दिनांक 19/06/2014 के कार्यालय ज्ञापन सं० 31011/4/2014-Estt (A.IV) की प्रति सूचना, मार्गदर्शन एवं आवश्यक कार्यवाही हेतु अग्रेषित की जाती है ।

A copy of Government of India, Ministry of personnel, Public Grievances and Pensions (Department of Personnel and Training), Office Memorandum No. 31011/4/2014-Estt (A.IV) dated 19/06/2014 on the above subject is forwarded herewith for your information, guidance and necessary action please.

संलग्नक: यथोपरि ।

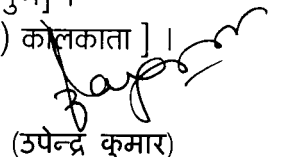


(उपेन्द्र कुमार)

कृते रक्षा लेखा महानियंत्रक

प्रतिलिपि :-

1. प्रशासन 4 ।
2. लेखा परीक्षा- 1,2,4 (स्थानीय) ।
3. लेखा परीक्षा (समन्वय) अनुभाग (स्थानीय) ।
4. ई डी पी सेन्टर (स्थानीय) ---- रक्षा लेखा महानियंत्रक वेबसाइट पर अपलोड करने हेतु ।
5. प्रशिक्षण एवं संगोष्ठी केन्द्र, बरार स्क्वायर, दिल्ली छावनी ।
6. पुस्तकालय अनुभाग (स्थानीय) ।
7. मास्टर नोट बुक (प्रशासन 14) ।
8. महासचिव, ए.आई.डी.ए.ए. (सी.बी.) पुणे [द्वारा-रक्षा लेखा प्रधान नियंत्रक (अधिकारी) पुणे] ।
9. महासचिव, ए.आई.डी.ए.ई.ए. (एच.क्यू) कोलकाता [द्वारा -प्रधान लेखा नियंत्रक (फेक्ट्री) कोलकाता] ।



(उपेन्द्र कुमार)

कृते रक्षा लेखा महानियंत्रक

F.No. 31011/ 4/ 2014-Estt (A.IV)
Government of India
Ministry of Personnel, Public Grievances and Pensions
Department of Personnel and Training

North Block, New Delhi-110 001
Dated: 19th June, 2014


OFFICE MEMORANDUM

Subject: - Clarification regarding purchase of Air Tickets from Authorized Travel Agents for the purpose of LTC.

The undersigned is directed to refer to the instructions issued from time to time on the above noted subject and say that the Government employees are required to book their air tickets directly from the airlines (Booking counters, website of airlines) or by utilizing the service of Authorized Travel Agents viz. 'M/s Balmer Lawrie & Company', 'M/s Ashok Travels & Tours' and 'IRCTC' (to the extent IRCTC is authorized as per DoPT O.M. No. 31011/6/2002-Estt.(A) dated 02.12.2009) while undertaking LTC journey(s).

2. In a number of cases, it has been noticed that the aforesaid instructions are not being followed and as a result various Ministries/ Departments continue to make references to DoPT seeking relaxation of the conditions for one reason or the other. The most common reasons given by the employees are unawareness of the rules and non-availability of Authorized Travel Agents viz. M/s Ashok Travels, M/s Balmer Lawrie & Company at places where the tickets have been booked from. Even in such cases, the option of booking directly from the airlines through their website is available. In no case is the booking of tickets through any other agency is permissible.

3. All the Ministries/ Departments of Government of India are advised to ensure that their employees are made aware of the above mentioned guidelines to avoid breach of any of the LTC rules.


(B. Bandyopadhyay)
Under Secretary to the Govt. of India

To,
All Ministries/ Departments of Government of India